

## **COUNSELING FEE NOTICE**

The initial intake session fee is \$220. The rate for on-going counseling services at Lakes Center for Youth and Families is \$180 per hour. A sliding-fee scale is available for those clients who need it. The sliding-fee scale is based on gross household annual income, family size and ability to pay. Some mental health services may be covered by your health insurance. If you have questions about coverage, please contact your insurance company directly for verification of coverage.

We will assist you by billing your insurance company directly. We will then bill you for the unpaid balance and for any services not covered by your policy. Co-pays and sliding-fee charges are due at the time of service.

We will furnish you a monthly statement showing the amounts billed and paid. Charges for which you are responsible are due and payable in full, upon receipt of your statement. **If the balance of an account is more than \$750 or payments are delayed beyond 60 days, we may suspend service until satisfactory payment arrangements are made.** If charges for which you are responsible for are not paid in a timely manner, your account may be turned over to a collection agency.

Questions regarding your bill should be directed to our billing staff at 651-464-3685.

If you are interested in applying for a sliding fee, an application may be requested at any of the offices or by contacting our office.

Cancellations and No Shows: Appointments cancelled 24 hours (or more) prior to the session are not charged. A \$35 fee will be charged for unattended sessions or late cancellations. This \$35 charge is not covered by your insurance. Problems with missed or late-cancelled appointments will impact your ability to schedule follow-up appointments.

**All Co-pays and sliding-fee charges are due at each session, payable to:  
Lakes Center for Youth and Families.  
We accept cash, checks or credit cards.**

**CLIENT NAME:** \_\_\_\_\_

**CLIENT/GUARDIAN SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_