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www.LC4YF.org
Guiding Successful Futures

Intervention Consent & Data Privacy Form

The Intervention Program at Lakes Center for Youth & Families (LC4YF) is offered in partnership with police departments, county attorney's offices, county corrections or court services and may be required. By signing this form, you agree to allow your child participate in LC4YF's Intervention Program and consent to all data privacy practices below.

The information you provide is important to help us know you well enough to serve you effectively and to provide us with the facts we need to evaluate our services. You are not legally required to furnish any specific information. However, it is reasonable to expect that you furnish enough information to allow us to provide responsible professional care. Lacking such information, we may not be able to provide desired services.

Our records contain clinical, statistical, and billing information which is securely protected. Some information is kept in a computerized, central record system. Program clinical records are kept for seven years after the last date of service or when the client turns age twenty-one. The uses and protection of your records are governed by program policies and by the Minnesota Government Data Practices Act. Information which identifies our clients are classified as "private data" under that act.

We are strongly committed to safeguarding your privacy. Except as listed below, information in your records may be shared only with Lakes Center personnel in the program or programs in which you are participating. You should be aware of the following conditions under which non-Lakes Center personnel may have access to your records:

- * You sign a "Release of Information" form which allows us to share information with those individuals or programs specified.
- * A court of law may subpoena information related to an issue in which you are involved.
- * Professionals are required by Minnesota Law to report suspected physical, sexual or emotional abuse or neglect of children and vulnerable adults.
- * If a client states an intention to seriously harm him/herself or another person, a professional has a legal obligation to contact authorities or warn the intended victim.
- * If you are asked to complete a program as a directive of a school official, a court official, or law enforcement agency, we will release information regarding your progress to authorized representatives.
- * If a child is enrolled in our program, the non-custodial parent will be provided information about the child's participation in the program when requested, unless prohibited by legal order provided at the time of service.
- * All youth enrolled in our Intervention Program will have their name submitted to the counties in which they live one year after they have completed. This is a one-time statistical survey that is done to determine recidivism rates. No client specific records are kept or maintained by counties or our agency in regards to the findings of the survey.
- * All youth and/or parents/guardians will be called and/or emailed an anonymous follow up survey at 6 months & 1 year after completing Intervention Programs to determine how effective the programming was. If you would like to opt out of this survey, please indicate so: ___ Yes, I would like to Opt out of the Follow up Survey.

I have read, understand, and agree to the above Intervention Consent/Data Privacy Information. If I had any questions or concerns about how this material may apply to my situation, I had them sufficiently answered by an LC4YF staff member.

Parent/Guardian: _____ Date: _____

Client: _____ Date: _____

Staff: _____ Date: _____