

Job Description

POSITION: Individual and Family Therapist
AGENCY: Lakes Center for Youth and Families
RESPONSIBLE TO: Lead Individual and Family Therapist and Executive Director
DATE REVISED: 5/11/2021

GENERAL AGENCY STATEMENT

Lakes Center for Youth & Families provides counseling, intervention, and enrichment programs primarily to the Forest Lake School District area and Chisago and Washington County.

POSITION STATEMENT

This position provides telehealth and in-person counseling for children, adolescents, individuals, couples, families, and groups at all stages of life. Counseling sessions may occur virtually, in-person at the agency and/or in schools. This is an initial part-time non-exempt position with an exempt full time position being the goal.

KEY RESPONSIBILITIES

- Provide individual/family counseling and psychoeducational and process-oriented therapy groups
- Conduct diagnostic assessments and establish treatment plans
- Collaborate to identify resources and coordinate client care
- Work with schools/school districts to provide service onsite and virtually
- Attend clinical supervision as needed and other appropriate meetings
- Utilize agency billing software program to bill third party payers as directed by your supervisor
- Coordinate and cooperate with front desk staff to ensure third party reimbursement
- Coordinate with front desk staff regarding scheduling
- Work as a team to plan, track, and evaluate program results
- Provide information and statistics for reports and grants as needed
- Work with Intervention and Enrichment staff to offer additional programming as needed
- Establish ongoing relationships with area schools and organizations to enhance client referrals and resources
- Attend agency events as requested
- Additional duties as needed

JOB REQUIREMENTS/QUALIFICATIONS

- Child and adolescent experience
- Ability to facilitate educational and support groups
- Possess a comprehensive understanding of development, attachment, systems, and trauma informed theories
- Knowledge of EHR preferred
- Excellent oral and written communication skills
- Able to work independently; attention to detail; organization and time management skills
- Must hold MA or MS in Counseling, Marriage & Family Therapy, Social Work, Psychology, or a related behavioral health field and hold or be pursuing a licensure in the state of Minnesota (LMFT, LPCC, LICSW)
- Evening or Saturday morning hours
- Provide both in-person and telehealth therapy sessions.
- An active driver's license, reliable transportation, and active vehicle insurance
- Passing a national criminal background check

BENEFITS – Dependent on hours worked.

- Medical and Life Insurance
- Long Term Disability
- Matched Simple Plan
- PTO
- Applicants working towards licensure - clinical supervision hours paid
- Elective benefits (short term disability, dental, accident, etc.)
- Mileage reimbursement